

July 14, 2010

**ITEM NO. A3**

**AUTHORIZATION TO AMEND CONTRACT NO. 8052 TO EXERCISE THE OPTION  
YEAR EXTENDING THE SECURITY SERVICES AGREEMENT WITH MOORE  
SECURITY SERVICES, INC.**

**To the Honorable Board of Commissioners:**

**RECOMMENDATION**

It is recommended that the Board of Commissioners approves the attached resolution authorizing the Chief Executive Officer or his designee to amend the Security Services Agreement (Contract No. 8052) between Moore Security Services, Inc., (the “Contractor”) and the Chicago Housing Authority (“CHA”) to exercise the one (1) year extension option under the agreement for continued provision of security services at the CHA administrative locations and CHA Housing Choice Voucher Satellite Offices. The requested amendment and option exercise would provide for a one (1) year term, commencing August 1, 2010 and expiring on July 31, 2011 (the “Option Term”). The total additional not-to-exceed compensation provided under requested amendment and option exercise is in an amount not-to-exceed \$675,702.56.

**AWARD/ PROCUREMENT INFORMATION**

**Vendor:** **Moore Security Services**  
11828 S. Western  
Chicago, Illinois 60653

**Contract Type:** Firm Fixed Rate  
**(Original) Contract Period:** Two (2) years  
**Option Period:** One (1) year  
**Original Contract Amount:** \$1,350,000.00  
**Amendment No. 1:** \$ 79,000.00  
**Amendment No. 2:** \$ 20,000.00  
**Amendment No. 3:** \$ 675,702.56 (Option Term)  
**Contract total:** **\$2,124,702.56**

**M/W/DBE Participation:**

Direct \_\_\_\_% MBE 100% WBE \_\_\_\_%DBE  
Indirect: \_\_\_\_% MBE \_\_\_\_% WBE \_\_\_\_%DBE

**Section 3:**

2 (#) Hiring \_\_\_\_(\$) Subcontracting \_\_\_\_(\$) Other Economic Opportunities

**FUNDING CODE**  
**General Fund**

## **EXPLANATION**

In the Summer of 2008, the Board of Commissioners authorized the CHA to enter into a security contract for a two (2) year base period commencing on August 1, 2008 and ending on July 31, 2010 (the “Base Term”), with a one year option exercisable at the CHA’s discretion upon the expiration of the Base Term. The security contract initially included three HCV Satellite Office locations; 1550 West 88<sup>th</sup> Street, 1749 East 75<sup>th</sup> Street, 3333 West Arthington, the CHA’s warehouse at 2325 S. Federal, the CHA’s Family Investment Center and the CHA’s main administrative offices located at 60 East Van Buren.

During the second year of the Base Term of Contract No. 8052, changes in security coverage became necessary at certain locations, due in part to the winding down of the CHA’s warehouse and the extension of open hours at various HCV Satellite Office locations. Consequently, the extended daily hours of security services resulted in costs that exceeded the amounts originally budgeted for the Base Term of Contract No. 8052. The CHA entered into Amendment No.1 for Contract No. 8052, adding Seventy Nine Thousand Dollars (\$79,000) to the original not-to-exceed compensation to cover the additional service requirements that resulted from increased security coverage at the HCV Satellite Office locations and administrative office locations.

The CHA will incur additional costs associated with increased security requirements through the July 31, 2010 expiration date for Contract No. 8052 in the amount of \$20,000.00, due to continued increased service levels, including augmented service requirements attributable to the opening of the CHA’s Family Wait List and to security services needed at the Family Investment Center.

The CHA now seeks to exercise the option reserved under the Security Services Agreement to provide services at the applicable locations for the one (1) year term commencing on August 1, 2010. The amendment effecting the requested authorization to exercise the Option Term will reflect updated contractual terms for the Option Term, including modified coverage locations and areas, and modified coverage times applicable for the Option Term and the respective locations. The locations requiring security coverage during the Option Term include: 2750 West Roosevelt Road; 3500 S. State Street, 5<sup>th</sup> floor; 1749 – 51 & 1755 - 57 East 75<sup>th</sup> Street; 60 East Van Buren; and 4859 S. Wabash.

Based on the foregoing, it is in the best interest of the CHA to authorize the one (1) year extension option for the Security Services Agreement in the amount not-to-exceed \$675,702.56. Furthermore, it is in the best interest of the CHA to authorize an amendment to Contract No. 8052 to memorialize the updated coverage levels and contractual terms applicable to the CHA Administrative Offices and HCV Satellite Offices for the Option Term. The requested authorization would result in total not-to-exceed compensation under Contract No. 8052 in the amount of \$2,124,702.56.

**RESOLUTION NO. 2010-CHA-88**

**WHEREAS**, the Board of Commissioners has reviewed the Board Letter dated July 14, 2010, entitled “**AUTHORIZATION TO AMEND CONTRACT NO. 8052 TO EXERCISE THE OPTION YEAR EXTENDING THE SECURITY SERVICES AGREEMENT WITH MOORE SECURITY SERVICES, INC.**”

**THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY,**

**THAT**, the Board of Commissioners hereby authorizes the Chief Executive Officer or his Designee to exercise the CHA’s one (1) year extension option under Contract No. 8052 with Moore Security Services, Inc., in a total amount not to exceed \$675,702.56, for security services at various CHA Administrative Offices and the HCV Satellite Offices.

